

November 2024

Dear Caregivers,

Reservoir Primary School is looking forward to another great year of teaching and learning and would like to advise you of Reservoir Primary School's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to provide and upgrade digital devices for our students, purchase evidence-based literacy resources, provide enriching excursions and incursions throughout the year, provide literacy intervention and many other resources and opportunities for our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Carolyn Bamberg

For the Department of Education Parent Payment Policy please see [Parent Payment Policy](#)

Overview of fees 2025

Curriculum Contributions – items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> · Art – paint, crayons, canvas, glitter, coloured paper · Science – chemicals · Mathematics – concrete materials · English – texts · Sports – equipment 	\$100
Online subscriptions <ul style="list-style-type: none"> - Mathletics - Reading Eggs 	\$30
ICT devices – provision of devices from the shared classroom sets	\$35
Printing and photocopying of learning materials	\$35
Total Curriculum Contributions	\$200

Other Contributions – for non-curriculum items and activities	Amount
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School grounds maintenance and improvements	\$20
Total Other Contributions	\$20

Extra-Curricular Items and Activities – provided on a user-pays basis

Reservoir Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

If you would like to purchase an item or activity for your child, please ensure payment is made to the school.

Extra-Curricular Items and Activities	Amount
Excursions and Incursions. This includes Gymnastics, Excursions, Swimming, Incursions, Interschool Sports etc. This does not include camps.	\$180
Total Extra-Curricular Items and Activities	\$180

Financial Support for Families

Reservoir Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- Payment plans for Extra-Curricular Items and Activities
- Payment plans for Curriculum Contributions

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Carolyn Bamberg or Melissa Southern
Ph: 03 9460 5798 | Email: reservoir.ps@education.vic.gov.au

Total

Category	Totals
Curriculum Contributions	\$100
Other Contributions <i>(Non-tax deductible)</i>	\$120
Extra-Curricular Items and Activities	\$180
Total	\$400

Payment methods

TBA

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.